



## Mosquito Fire Protection District

**Board of Directors Meeting**  
Thursday, February 22, 2024 – 7:00 PM  
Mosquito FPD Station 75  
8801 Rock Creek Road Placerville, Ca. 96557

### AGENDA

Item	Presenter
<p><b>1. Call to Order.</b></p> <p>Topic/Date: MFPD Board Meeting February 22, 2024</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or <a href="mailto:admin75@mfpd.us">admin75@mfpd.us</a></p>	D. Stever
<p><b>2. Roll Call &amp; Quorum announced</b></p>	D. Stever
<p><b>3. Pledge of Allegiance.</b></p>	D. Stever
<p><b>4. Public Comment</b> Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p><b>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR</b> The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p>	D. Stever

<p><b>CONSENT CALENDAR ITEMS</b></p> <p><b>5.1</b> Approval of Expenditures- Expenses, Feb 1, 2024 Approval of Expenditures- Expenses, Jan 30, 2024</p> <p><b>5.2</b> Minutes: January 25, 2024 - Regular Board Meeting</p> <p><b>6. <u>Chief's Report</u></b></p> <p><b>7. <u>Issue Items</u></b></p> <p>7.1 Approval of Budget Transfers- Approval of updated 23-24 Final Budget</p> <p><b>8. <u>Committee Reports</u></b></p> <p><b>8.1</b> Finance Committee <b>8.2</b> Strategic Planning &amp; Policy Updates <b>8.3</b> Communication <b>8.4</b> Capital Improvement- CIP Plan <b>8.5</b> Sustainability- Meeting Schedule <b>8.6</b> District Auxiliary Mosquito <b>8.7</b> El Dorado Regional Fire Authority (EDRFA)</p>	<p>J. Rosevear</p> <p>D. Stever</p> <p>D. Blain D. Stever L. Uggl K. Bronsord D. Hunt M. Blain L. Uggl</p>
<p><b>8. Director's Comments.</b></p>	
<p><b>9. Adjourn.</b> <b>Next Meeting:</b> Thursday March 28, 2024</p>	
<p><i>Dedicated to Our Community</i></p>	





## Mosquito Fire Protection District

**Board of Directors Meeting**  
Thursday, January 25, 2024 – 7:00 PM  
Mosquito FPD Station 75  
8801 Rock Creek Road Placerville, Ca. 96557

### MINUTES

Item	Presenter
<p><b>1. Call to Order. 7 PM</b></p> <p>Topic/Date: MFPD Board Meeting January 25, 2024</p> <p>Time: 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or <a href="mailto:admin75@mfpd.us">admin75@mfpd.us</a></p>	D. Stever
<p><b>2. Roll Call &amp; Quorum announced.</b> <i>Present: Directors Don Stever, David Blain, Kirk Bronsord and Dan Hunt. Absent: Linnea Ugkla</i></p>	D. Stever
<p><b>3. Pledge of Allegiance.</b></p>	D. Stever
<p><b>4. Public Comment</b> Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.</p>	
<p><b>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR</b> The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p>	D. Stever

**CONSENT CALENDAR ITEMS**

- 5.1 Approval of Expenditures- Expenses, 2024 Jan 8  
Approval of Expenditures- Expenses, 2024 Jan 10

- 5.2 Policy 1047- Sick Leave  
Policy 326- Adult Abuse Reporting  
Policy 902- OSHA Notification

- 5.3 Minutes: December 28, 2023 - Regular Board Meeting

*Motion to approve Agenda and Consent Calendar by Director Don Stever, second by Kirk Bronsord. Ayes: Directors Stever, Bronsord, Blain and Hunt. Noes: 0 Absent: Director Uggl*

D. Stever

**6. Chief's Report**

J. Rosevear

**7. Issue Items**

- 7.1- Master Annual Calendar Discussion and Planning

D. Stever

- 7.2 Approval of Budget Transfers- Approval of updated 23-24 Final Budget.

D Blain

*Motion to approve Budget Transfer dated Jan 25 2024 by Director Stever, second by Director Hunt. Ayes: Directors Stever, Bronsord, Blain and Hunt. Noes: 0 Absent: Director Uggl*

*Motion to approve Updated 23-24 Final Budget by Director Blain, second by Director Bronsord. Ayes: Directors Stever, Bronsord, Blain and Hunt. Noes: 0 Absent: Director Uggl*

**8. Committee Reports**

- 8.1 Finance Committee
- 8.2 Strategic Planning & Policy Updates
- 8.3 Communication
- 8.4 Capital Improvement- CIP Plan
- 8.5 Sustainability- Meeting Schedule
- 8.6 District Auxiliary Mosquito
- 8.7 El Dorado Regional Fire Authority (EDRFA)

D. Blain  
D. Stever  
L. Uggl  
D. Stever  
D. Hunt  
M. Blain  
L. Uggl

**8. Director's Comments.**

<b>9. Adjourn. 7:42 PM</b> <b>Next Meeting: Thursday February 22, 2024</b>	
<i>Dedicated to Our Community</i>	

Mosquito Fire Protection District

<b><u>Final Budget</u></b>		
<b><u>w/Feb Mods</u></b>		July 23 - June 24
<b>Revenue</b>		
0001	Carry Over	38,770.75
0100	Prop Tax Curr Secured	163,000.00
0110	Prop Tax Curr Unsecured	2,800.00
0120	Prop Tax Prior Unsecured	0.00
0130	Unsecured Prop Tax Prior	100.00
0140	Supplemental Taxes	4,000.00
0150	Supplemental Prior	300.00
1175	Special Tax Direct Assessments	188,000.00
0360	Penalties	3,000.00
0400	Rev Interest	
0430	Development Fee	0.00
4400	Rev Interest	2,000.00
0820	ST Homeowner Prop Tax relief	1,220.00
0880	ST Other	0.00
1060	Grants	304,586.00
1128	Federal: USDA (Strike teams)	110,000.00
1200	Revenue Other Govt.	0.00
1321	Transfer from Reserves (Allocated)	0.00
1350	Transfer from Reserves (Unallocated)	0.00
1744	Misc Inspections or Services	0.00
1940	Misc Revenue	154,318.74
1942	Misc Reimbursement	7,000.00
<b>Total Revenue</b>		<b>979,095.49</b>
<b>Expense</b>		
300000	Salaries and Employee Benefit	0.00
303000	Perm Employees/Elect Official	170,473.80
303001	Temporary Employees	69,280.00
303002	Overtime	62,500.00
303004	Stipends	182,000.00
303020	Retirement	1,093.87
303021	O.A.S.D.I.	20,567.13
303022	Medi Care	4,939.87
303030	Vacation, Sick, Holiday	10,679.00
303040	Health Insurance	27,000.00
303041	Unemployment Insurance Employer (SUI)	5,506.28
303060	Workers' Compensation Employer	69,627.00
<b>Total 300000 Salaries and Employee Benefit</b>		<b>623,666.95</b>
400000	Services and Supplies	
404021	Fire Turnouts	40,000.00

Mosquito Fire Protection District

<b><u>Final Budget</u></b>		
<b><u>w/Feb Mods</u></b>		July 23 - June 24
404022	Uniforms	8,000.00
404040	Telephone Co. Vendor Payments	6,940.00
404042	Radio Vendor Payments	0.00
404043	Dispatch Fees-Contract	2,000.00
404060	Food & Food Products	1,700.00
404080	Household Expense-Station Supplies	250.00
404083	Laundry	200.00
404084	Expendable Equipment	50.00
404085	Refuse Disposal	2,000.00
404087	Exterm / Fumgn Services	
404100	Insurance Premium	57,109.88
404140	Manit. Equipment	1,000.00
404142	* Maint. Comm Equipment	0.00
404144	Maint. Computer System/Software	1,000.00
404145	Maint. Equipment Parts	200.00
404160	Veh. Maint. Outside labor	16,500.00
404161	Veh Maint. Parts Direct Charge	6,000.00
404164	Veh Maint. Tires & Tubes	4,000.00
404180	Maint Building & Improvements	1,270.00
404183	Maint. Grounds	200.00
404197	Maint Building Supplies	1,150.00
404200	Medical, Dental & Lab Supplies	4,000.00
404220	Memberships	4,200.00
404260	Office Expense	1,951.14
404261	Postage	250.00
404263	Subscription Newspaper Journals	100.00
404300	Professional & Specialized Serv	1,000.00
404304	* Agency fee County/ Lafco	410.00
404305	Audit & Accounting Services	8,750.00
404313	Legal Services	5,000.00
404322	Medical Exams	5,000.00
404324	Medical Dental Lab Supplies	500.00
404335	Election Dept Services	0.00
404400	Publications & Legal Notices	500.00
404460	Equip. Small tools & Instrument	1,650.00
404463	Equipment Telephone Radio	150.00
404500	Special Dept. Expense	32,000.00
404502	Educational Materials	1,700.00
404507	Fire & Safety Supplies	500.00
404538	Software	0.00
404539	Software License	13,000.00
404600	Transportation & Travel	1,000.00
404602	Mileage Employee Private auto	0.00



Mosquito Fire Protection District

<b><u>Final Budget</u></b>		
<b><u>w/Feb Mods</u></b>		July 23 - June 24
	404606 · Fuel Purchases	27,400.00
	404609 · Staff Development	0.00
	404617 Staff Development Non 1099	0.00
	404700 · Utilities	15,000.00
	<b>Total 400000 · Services and Supplies</b>	<b>273,631.02</b>
	600000 · Fixed Assets	
	606020 · Buildings & Grounds	31,950.00
	606040 · 606040 Equipment	8,506.00
	<b>Total 600000 · Fixed Assets</b>	<b>40,456.00</b>
	Contingency & Reserves	
	7700 Contingency	41,341.52
	7800 Transfer to Reserves	0.00
	<b>Total Expense</b>	<b>979,095.49</b>



