



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, November 16, 2023 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

AGENDA

Item	Presenter
1. Call to Order. Topic: MFPD Board Meeting November 16, 2023 Time: November 16, 2023 7:00 PM Pacific Time (US and Canada) If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us	D. Stever
2. Roll Call & Quorum announced	D. Stever
3. Pledge of Allegiance.	D. Stever
4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration.	
5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.	D. Stever

<p>CONSENT CALENDAR ITEMS</p>	
<p>5.1 Approval of Expenditures- Expenses, October 23, 2023 Approval of Expenditures- Expenses, October 26, 2023</p>	<p>D. Stever</p>
<p>5.2 Minutes: October 26, 2023 - Regular Board Meeting</p>	
<p>6. <u>Chief's Report</u></p>	<p>J. Rosevear</p>
<p>7. <u>Issue Items</u> 7.1 Resolution 2023-04 Approving California Dept. of Forestry and Fire Protection Agreement for "50-50" grant funding for 2023-2024 budget year</p>	<p>J. Rosevear</p>
<p>7.2 Election of Board Vice President</p>	<p>D. Stever</p>
<p>8. <u>Committee Reports</u> 8.1 Finance Committee 8.2 Strategic Planning & Policy Updates 8.3 Communication 8.4 Capital Improvement- CIP Plan 8.5 Sustainability- Meeting Schedule 8.6 District Auxiliary Mosquito- Next Event Nov 11 Pancake Breakfast 8.7 El Dorado Regional Fire Authority (EDRFA)</p>	<p>D. Stever D. Stever L. Uggl D. Stever D. Hunt M. Blain L. Uggl</p>
<p>8. Director's Comments.</p>	
<p>9. Adjourn. Next Meeting: Thursday December 28, 2023</p>	
<p><i>Dedicated to Our Community</i></p>	

Mosquito Fire Protection District
 Bills for All Vendors
 October 23, 2023

3:54 PM
 10/26/23

Name	Num	Amount	Terms	Date	Split	Name Address	Memo
13967	07232023	1700.00	MFPD10232023	10/23/2023	404500 . Special Dept. Expense	Kristin Dillender	07232023 EMT Class Reimb KD R&R grant
1596	37194	13932.48	MFPD10232023	10/23/2023	404161 . Veh Maint. Parts Direct Charge	Valley Power Systems North	37194 ValleyPower T75 repairs
1596	37400	900.00	MFPD10232023	10/23/2023	404161 . Veh Maint. Parts Direct Charge	Valley Power Systems North	37400 T75 repair
Oct 23, 23		16532.48					

Mosquito Fire Protection District
Bills for All Vendors

October 26, 2023

Name	Num	Amount	Terms	Date	Split	Name Address	Memo
2479	10697	280.00	MFPD06062023	10/26/2023	404200 · Medical, Dental & Lab Supplies	ADM Advanced Drug	10697 New Hire physicals R&R grant
2479	10809	280.00	MFPD10262023	10/26/2023	404200 · Medical, Dental & Lab Supplies	ADM Advanced Drug	10809 New Hire physicals R&R grant
2479	10851	280.00	MFPD10262023	10/26/2023	404200 · Medical, Dental & Lab Supplies	ADM Advanced Drug	10851 New Hire physicals R&R grant
2479	10757	280.00	MFPD10262023	10/26/2023	404200 · Medical, Dental & Lab Supplies	ADM Advanced Drug	10757 new hire physicals r&r grant
2425	67148	170.15	MFPD10262023	10/26/2023	404022 · Uniforms	Advantage Gear, Inc	67148 Job shirts new Vol r&r grant
2425	678421	17.11	MFPD10262023	10/26/2023	404022 · Uniforms	Advantage Gear, Inc	678421 Nametag r&r grant
699	800466	828.16	MFPD10262023	10/26/2023	404161 · Veh Maint. Parts Direct Charge	C & H Motor Parts	800466 Motor Parts Alternator E-75
699	801420	79.37	MFPD10262023	10/26/2023	404161 · Veh Maint. Parts Direct Charge	C & H Motor Parts	801420 Battery Ford Exp 7500
804	16426	217.00	MFPD10232023	10/26/2023	404180 · Maint Building & Improvements	California Overhead Doors	16426 Roll up door repair
49	202324	2500.00	MFPD10262023	10/26/2023	707700 · Contingency	Georgetown Fire District	202324 Edc Fire Authority Removed 11092023
9447	82023	142.00	MFPD10262023	10/26/2023	404200 · Medical, Dental & Lab Supplies	Gold Country Livescan	82023 Livescan 2 new Vol r&r grant
4941	629391	3245.29	MFPD10262023	10/26/2023	404606 · Fuel Purchases	Hunt & Sons	629391 bulk Fuel Sept
4941	643321	2253.96	MFPD10262023	10/26/2023	404606 · Fuel Purchases	Hunt & Sons	643321 Bulk fuel Oct
10457	48342023	172.75	MFPD10262023	10/26/2023	404500 · Special Dept. Expense	Jack Rosevear	48342023 EMT Fee HG Reimb
10457	60680930	750.00	MFPD10262023	10/26/2023	303040 · Health Insurance	Jack Rosevear	60680930 Medical Reimb
10457	60681031	750.00	MFPD10262023	10/26/2023	303040 · Health Insurance	Jack Rosevear	60681031 Medical Reimb
13786	5428295	295.00	MFPD10262023	10/26/2023	404500 · Special Dept. Expense	K.C. Moore	5428295 Hazmat Class reimb.
43	556914	136.32	MFPD10262023	10/26/2023	404161 · Veh Maint. Parts Direct Charge	NAPA Auto Parts 43	556914 Napa Oil for Engine 75
		<u>12677.11</u>					



Mosquito Fire Protection District

Board of Directors Meeting
Thursday, October 26, 2023 – 7:00 PM
Mosquito FPD Station 75
8801 Rock Creek Road Placerville, Ca. 96557

MINUTES

Item	Presenter
<p>1. Call to Order. 7:09 PM</p> <p>Topic: MFPD Board Meeting Oct 26, 2023</p> <p>Time: October 26, 2023 7:00 PM Pacific Time (US and Canada)</p> <p>If you have a disability and are requesting an accommodation pursuant to the Americans with Disabilities Act, please contact district at 530-626-9017 or admin75@mfpd.us</p>	D. Stever
<p>2. Roll Call & Quorum announced. <i>Present Directors Don Stever, Dan Hunt, Kirk Bronsord, and Linnea Uggl. Absent David Blain. We have quorum.</i></p>	D. Stever
<p>3. Pledge of Allegiance.</p>	D. Stever
<p>4. Public Comment Public may address the board on any District related item not included in this agenda. We ask that your comments remain civil and respectful. Any lack of decorum will result in the forfeiture of your time. Please limit your comments to no more than 3 minutes in duration. <i>None</i></p>	
<p>5. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR The Board may make any necessary additions, deletions, or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.</p>	D. Stever

CONSENT CALENDAR ITEMS

D. Stever

- 5.1 Approval of Expenditures- Expenses, 2023 Jul 31
Approval of Expenditures- Expenses, 2023 Aug 31

- 5.2 Policy 319: Abandoned Infants
Policy 323: Child Abuse Reporting
Policy 600: Driver/Operator Training
Policy 603: CPR Training

- 5.3 Minutes September 28, 2023 - Regular Board Meeting

*Motion to approve agenda by Director Uggla, second by Director Hunt.
Ayes Directors Stever, Bronsord, Hunt and Uggla. Noes: 0
Absent; Director Blain*

*Motion to approve Consent calendar, Removing Policy 603 from Item 5.2 for further review, with amendments to the Minutes of September 28, 2023, include verbiage for item 5.3 as follows; Motion by Director Stever to “Put together an Educational/Communication plan for the Community”, second by Director Hunt. Ayes: Directors Stever, Bronsord, Uggla and Hunt. Noes:0
Absent: Director Blain*

6. Chief’s Report

J. Rosevear

7. Issue Items

D. Blain

- 7.1 Direction and approval of Grant Spending – Current FEMA SAFER RR Grant.
Motion tasking Communication Committee members to organize a workshop inviting the public to create lists of items to purchase through the FEMA SAFER Grant, by Director Stever, second by Director Hunt. Ayes: Director Stevers, Uggla, Hunt and Bronsord. Noes: 0 Absent: Director Blain

D. Stever

- 7.2 Official Complaint to El Dorado Fire Safe Council- Review and Disposition.
*Motion by Board President Dan Stever to collect all documents regarding this matter and put together a formal complaint to be sent to the Board of Supervisors and California Safe council, second by Director Uggla.
Ayes: Directors Stever, Uggla, Hunt and Bronsord Noes:0
Absent: Director Blain*

D. Blain

- 7.3 Approve Budget Transfers & Adjusted Final Budget 2023/2024. *Motion to approve Budget Transfers and the adjusted Final Budget 2023/2024 by Director Hunt, second by Director Uggla. Ayes: Director Stevers, Uggla, Hunt and Bronsord. Noes: 0 Absent: Director Blain*

<p>8. <u>Committee Reports</u></p> <ul style="list-style-type: none"> 8.1 Finance Committee 8.2 Strategic Planning & Policy Updates 8.3 Communication 8.4 Capital Improvement- CIP Plan 8.5 Sustainability- Meeting Schedule 8.6 District Auxiliary Mosquito- Next Event 8.7 El Dorado Regional Fire Authority (EDRFA) Update- Next Meeting 	<p>D. Blain D. Stever L. Uggl D. Stever D. Hunt M. Blain L. Uggl</p>
<p>9. Director's Comments.</p>	
<p>10. Adjourn. 8:24 PM Next Meeting: Thursday November 16, 2023</p>	
<p><i>Dedicated to Our Community</i></p>	



MOSQUITO FIRE PROTECTION DISTRICT

8801 ROCK CREEK ROAD

PLACERVILLE, CA 95667

(530) 626-9017

Fax (530) 626-3240

www.mfpd.us

Chief's Report *October-November 2023*

Calls for Service: October 30-November 13

Medical Aid- 1

Public Assist- 4

Congratulations to EMT graduates Trevor Dillender, Tony Christensen, and Kristen Dillender. They have successfully completed their intense training. Their next step is the National Registry Test- which can be likened to the Bar Exam. As soon as they pass their registry test, they will be EMTs able to work in the State of California. Their final step will be County registration. We are very proud of their accomplishments. The addition of the EMTs will staff an EMT every day in addition to two paramedics at various times.

Trevor Dillender, Tony Christensen and Angel Rosevear will be starting Sierra College Firefighter 1 Academy in early January. This is a very intense program which will run until May requiring the three to attend academy related training or physical training seven days a week (training grounds in Roseville and Grass Valley). We wish them success and know they will represent our Community well. Both EMT and Firefighter 1 training is funded by our FEMA SAFER Grant.

Many thanks to the volunteers of D'AX and our staff for a great pancake breakfast on Veteran's Day November 11. It was the last breakfast of the year and a tremendous effort to consistently put on a quality event, which was only a vision before last January. The Veteran's breakfast served 120- which was the most of the 2023 breakfasts. D'AX raised approximately \$1,000 after expenses. We are very grateful for the commitment and dedication to the Department of our awesome volunteers and the leadership of D'AX.

A special thank you to the MVFA for their continued support of the Station. The crew kitchen is currently being completely remodeled with new cabinets, countertop, sink and dishwasher. The MVFA supported the apparatus floor painting project by renting the floor grinder for an extra day @ \$300.00. Thank you to Trent Williams and David Dudley for their time spent painting and the on duty crews stripping, gridding off paint and filling cracks.

A special thank you to the wonderful Crafters Group who have diligently worked their creativity and raised considerable money for the Station. We are very grateful!!

The Fire District was recently awarded \$666,320 from the FEMA SAFER (Staffing for Adequate Fire and Emergency Response) program. The grant was applied for in February 2023 and we were successful in the

first round of awards. This gives us another four years of grant funding for our productive volunteer program, which has resulted in the fire station being staffed 24/7 for over two years. The funding covers volunteers' stipend pay for shift coverage and response to emergencies, training classes, new volunteer expenses including physicals, background checks, uniforms and safety gear, support of the Explorer program, salary and benefits for a volunteer coordinator (Fire Captain), and more. Residual money from the current grant ending in December 2023 can be used for enhanced marketing and other volunteer support needs. Many thanks for grant writing efforts by Meredith Blain and Didi Everhart (Gatchell Grant Resources-Canton, OH). We are currently awaiting the results of a parallel SAFER grant application for full time station staffing (3 positions- 1 firefighter/supervisor 24/7/365). I have posted a success story, about our grant experiences, on the US Congressional website for SAFER and AFG staffing. The District has also been awarded \$10,000 from Cal Fire for wildland PPE and equipment to be spent in the Spring 2024 (50/50 grant- \$10,000 matching from District).

TSU Tree Service has completed their work in the community and their equipment has departed our parking area. They will provide a transfer load of gravel to begin the process of re-grading the parking lot. We appreciate their cooperation and partnership. They are welcome back anytime.

Our Fire District staff is fully committed to our Community. We stand ready to assist our residents with any needs they may have, to prepare, support and provide the most up to date information. We are happy to conduct an interior or exterior fire safety inspection upon your request. Please call us at 530-626-9017 or stop by the station.

This concludes my report. I will continue to update our projects and report progress. We appreciate the great support we receive from the Community and its commitment to being prepared. If you have any questions or suggestions, please call me at the fire station (626-9017) or email jrosevear@mfpd.us.

Upcoming Events:

Thursday November 16- Fire Board Meeting- 7pm- Station 75

Saturday December 2 – Annual Holiday Sale - Station 75– 10-2 PM

Tuesday- December 5- SCPOA Monthly Board Meeting- Station 75- 6pm

Thursday December 7- MVFA Board Meeting- 3pm- Station 75

Saturday December 9- MVFA Holiday Dinner 6pm- Tree Lighting 5:15pm & Santa- Station 75

Thursday December 28 - Fire Board Meeting- 7pm- Station 75

Respectfully Submitted,
Jack Rosevear, Chief

**BEFORE THE BOARD OF DIRECTORS OF THE
MOSQUITO FIRE PROTECTION DISTRICT
COUNTY OF EL DORADO, STATE OF CALIFORNIA**

IN THE MATTER OF:

Resolution Number: 2023-04

Approving the Department of Forestry and Fire Protection Agreement # 7GF23066 for services from the date of last signatory on page 1 of the Agreement to June 30, 2024 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the **MOSQUITO FIRE PROTECTION DISTRICT**,

that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2023-24 up to and no more than the amount of \$.

BE IT FURTHER RESOLVED that _____ of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the **MOSQUITO FIRE PROTECTION DISTRICT**.

The foregoing resolution was duly passed and adopted by the Board of Directors of the **MOSQUITO FIRE PROTECTION DISTRICT**, at a regular meeting thereof, held on the **16th** day of **NOVEMBER, 2023** by the following vote:

AYES:

Signature, Board of Directors Member

NAYS:

Printed Name and Title

ABSENT:

Signature, Board of Directors Member

Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I _____, Clerk of the _____,
County of _____ California do hereby certify that this is a true and
correct copy of the original Resolution Number _____.

WITNESS MY HAND OR THE SEAL OF THE _____, on
this _____ day of _____, _____.

**OFFICIAL SEAL
OR NOTARY CERTIFICATON**

Signature

Title and Name of Local Agency